



**INTERIOR FITOUT**  
EMPLOYMENT SOLUTIONS

INTERIOR FITOUT (UK) LTD  
FIRST FLOOR  
UNIT 3 SOVEREIGN COURT  
BIRMINGHAM  
B1 3JR

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EMAIL: [info@interior-fitout.co.uk](mailto:info@interior-fitout.co.uk)  
PLEASE ENSURE TIMESHEETS ARE BACK  
NO LATER THAN 5.00PM TUESDAY

<b>Account Address</b>	<b>Site Address</b>	<b>Timesheet No.</b>
		<b>Account No.</b>
		<b>Your Reference No.</b>
		<b>Week-Ending Date</b>
<b>Name of Temporary Worker</b>	<b>Reg. No. Category</b>	<b>Week-Start Date</b>

**SUMMARY OF HOURS WORKED** (To be completed by Client)

	Time Started	Time Finished	Time Taken For Meals	Hours/Days Actually Worked	Other
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

I certify that the total of  hours have been satisfactorily worked and the payment will be made in respect to these according to your terms and conditions of business which I have received and accept as the basis of the transaction.

<b>Signature (Client):</b>	<b>Print Name:</b>	<b>Date:</b>	<b>Position:</b>
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**Overtime / Extras**

Type	Amount	Price

**Candidate Signature:** .....

**Print Name:** .....

**Date:** .....